

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

Minutes of the **Meeting** of the Parish Council held on **Tuesday 16th January 2018** **At 7.15pm in the Old School, Market Lavington**

Councillors Present: Cllr Osborn (Chairman), Cllr Myhill, Cllr Earley, Cllr White, Cllr Davis, and Cllr Padfield.

In attendance: Wiltshire Cllr Richard Gamble (left at 8.03pm), 3 members of the public (1 left at 8.01pm), PCSO Sam Burnside (arrived at 7.28pm and left at 7.43pm), and Carol Hackett (Parish Clerk).

	AGENDA ITEM
17/18-298	Apologies for Absence Cllr Steele and had sent apologies due to personal commitments, which were accepted. Cllr Whitehorn had sent apologies due to work commitments, which were received after the meeting.
17/18-299	Declarations of Interest and Dispensations to Participate There were none.
17/18-300	Minutes of Council meetings The minutes of the following meeting of the Parish Council, having been previously circulated to Councillors, were approved and signed as a correct record: a) Parish Council meeting 19th December 2017 (proposed Cllr Davis, seconded Cllr Padfield). Cllr Myhill referred to item 17/18-288c of the minutes, and provided brief details of his investigation into suitable positions for the Speed Indicator Device/s (SIDs) – ACTIONS –Chairman to forward Clerk and Cllr Myhill details of exact coordinates for the suitable sites, for onward submission to Wiltshire Council.
17/18-301	Adjournment for Public Discussion (maximum of 5 minutes) The meeting was adjourned and resumed at 7.20pm.
17/18-302	Police Report The Clerk referred to the recent notification from the Devizes Rural Policing Team that PCSO Fiona Marno would be leaving shortly, and was being replaced by PCSO Georgie Brown. A written report had been provided on the 11 th of January which had been circulated to Councillors. PCSO Sam Burnside provided further updates when he arrived, noting that there had been relatively few reported incidents in the area of late.
17/18-303	Wiltshire Councillor Report Wiltshire Cllr Gamble reminded members about the next Area Board meeting on the 22 nd of January to be held at Lavington School, with a 'youth' theme and urged members to attend. He noted that included on the agenda was a request from himself and one other member, for grant funding to carry out feasibility work for a proposed new railway stop at Lydeaway. He referred to a petition that had been received by Wiltshire Council signed by approx. 200 people requesting improvements to Blackdog crossroads. He noted that although it was generally recognised locally that this was a potentially dangerous crossroads, any improvements such as installing a new roundabout would be very expensive, and would have to be considered alongside all other requests received by Wiltshire Council. He then suggested that perhaps this was something that could potentially be funded by money received from any future new development in the village, and as such, could possibly be incorporated within the Neighbourhood Plan – ACTIONS – suggestion to be raised at next Neighbourhood Plan Steering Group meeting. He then noted that the results from the recent Wiltshire Council 'car park charges' consultation had been published, with support being received for a rise in charges, at least in line with inflation. Some of the additional funds received would be used to support bus services. He had recently been invited to respond to a consultation from Vodafone / Telefonica with regards to the upgrade of the mast near to Littleton Pannell railway bridge, and confirmed that he had submitted

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	<p>a response supporting the upgrade. Cllr Davis made reference to the mast at Strawberry Hill, questioning whether this mast was due to be upgraded as well – ACTIONS – Cllr Davis to forward Cllr Gamble further information for him to follow-up. The 'Men's Shed' was due to open in Devizes on the 25th of January.</p>
17/18-304	<p>Chairman's Report The Chairman reported that he had helped take some of the Christmas decorations down from the Market Place, and the two column motifs would be taken down shortly. With the help of the Handyman Contractor, he had installed a concrete bollard in front of the recently replaced light bollard in the top Community Hall car park to protect it against being knocked over again. Interest was growing in the Vintage Meet, with a number of exhibitor applications having already been received, and some volunteers coming forward to help.</p>
17/18-305	<p>Lighting on paths leading to the Church and the Community Hall Cllr Davis noted that he had yet to receive a response from Southern Electric and Wiltshire Council with regards to the request he had submitted some time ago for improved lighting along the lower footpath. He noted that there were 3 wooden power poles along the stretch of footpath which could potentially be used to attach new lighting. Care would need to be taken however to consider the effect of any new lighting on the privacy of Church Cottage.</p> <p>The Chairman then invited the Secretary and Treasurer of St Mary's Church PCC to address members. The Secretary reported that the light on the upper footpath had now been vandalised beyond repair on two occasions, and the Church were looking to find a more robust solution. It was hoped that both organisations could work together to address the issue of lighting on both the footpaths. Following a full discussion the following actions were agreed – ACTIONS – Cllr Davis to email the Senior Rights of Way Officer at Wiltshire Council to brief him on the issue, and submit a request via Wiltshire Council's online reporting system, seeking funding from the 'pavement and footpath improvement' allocation currently available through the Devizes Community Area Transport Group.</p>
17/18-306	<p>Market Lavington Neighbourhood Plan</p> <ol style="list-style-type: none"> a) Report from Chairman of the Steering Group – The Chairman was unable to attend the meeting; the Clerk therefore updated members in her absence. The meeting had focused on reviewing the draft report produced by Heritage Consultants Wessex Archaeology, which assessed the likely impact of housing proposals on the proposed sites, on nearby heritage assets including the conservation area and listed buildings. A number of amendments and matters for clarification had been identified for referral back to the Consultant. When the amended report is received back from Wessex Archaeology, it will then be forwarded to David King (Neighbourhood Plan Consultant) for finalising the SEA re-submission to Wiltshire Council, and to the Parish Council for their information. b) The draft minutes from the Steering Group meeting held on 15/1/18 to be circulated to members when approval received from the Steering Group Chairman. c) There were no further updates or matters highlighted for the attention of the Parish Council.
17/18-307	<p>Community Hall Trust Report Cllr Padfield (Community Hall Trust Committee member) noted that there had not been a Trust meeting since the last Parish Council meeting. Following a brief discussion it was proposed by Cllr Padfield seconded by Cllr Myhill, and resolved, to accept the offer from Cllr White to take over the role of Parish Council representative on the Community Hall Trust committee from Cllr Davis – ACTIONS – Cllr Davis to forward relevant information to Cllr White, and advise the Trust Secretary and Chairman accordingly.</p>
17/18-308	<p>Old School Restoration Project</p> <ol style="list-style-type: none"> a) To receive and consider any updates – The Clerk noted that following the

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	<p>initial rejection of the Plain Action grant application by DEFRA as reported at the last meeting, two meetings had now been held with the Programme Manager to discuss how best to proceed, and it was hoped that the grant application could be re-submitted within the next couple of weeks.</p>
17/18-309	<p>Highways / Maintenance issues in the village</p> <p>a) Update on matters previously reported – 20mph Wheelie bin stickers – following on from the last meeting the Clerk reported that information had been obtained establishing that use of the stickers was definitely not a breach of copyright. She noted the response received from WALC and Wiltshire Council, and following a brief discussion it was agreed that no further action would be taken at the current time due to the conflicting information that had been received.</p> <p>b) New matters reported – <i>Wiltshire Council</i>: Illuminated ‘Stop’ sign outside St Arbucks damaged again – ACTIONS – Cllr Davis to report.</p>
17/18-310	<p>Market Lavington Vintage Meet – Saturday 14th / Sunday 15th July</p> <p>The Chairman noted that an open meeting was being organised for Tuesday 30th of January, at 7.00pm in the Green Dragon (venue subsequently changed to the Old School) for all those who had expressed an interest in the event. Flyers would be sent out with the next edition of the village magazine.</p>
17/18-311	<p>Market Lavington Post Office Facility</p> <p>Cllr Myhill noted that he had been approached by the Market Lavington Postmaster to discuss the future of the Post Office in the Village. (<i>members of the public left the room during part of the following discussion</i>) There followed a full discussion, during which Councillors recognised that the Post Office provided a valuable service in the village which they would not want to lose. At this early stage there were many options and avenues that needed to be considered. With this in mind, it was agreed to invite the Post Office ‘Field Change Advisor’ to attend a Parish Council meeting, and to invite other interested local organisations to attend as well – ACTIONS – Cllr Myhill to organise.</p>
17/18-312	<p>Correspondence Received</p> <p>There were none.</p> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p> <p>There were none.</p>
17/18-313	<p>Planning applications and decisions</p> <p>a) There were no applications received and considered by the Planning Committee after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>).</p> <p>b) The following recent planning application decisions made by Wiltshire Council were noted:</p> <ol style="list-style-type: none"> i. 17/10686/TCA & 17/10931/TCA Market Lavington Nursing and Residential Home. Various tree works – No objections ii. 17/11086/TCA 8 Parsonage Lane, Market Lavington. Fell conifer tree – No objections iii. 17/10656/FUL 1 Lynchet Close, Market Lavington. Side extension over existing garage and kitchen – Approve with conditions
17/18-314	<p>Finance</p> <p>a) Councillors received and approved the financial reports - income and expenditure details for December 2017, bank reconciliation (see appendix at end of minutes) and budget position for financial year-to-date.</p> <p>b) It was resolved to approve the payment of ‘cheques / on-line Payments’ for January 2018 as per schedule (see appendix at end of minutes) – proposed Cllr Davis seconded Cllr Myhill.</p>

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17/18-315	<p>General Parish Matters Cllr Padfield noted that the trailer was still parked partly on the pavement on White Street – ACTIONS – Clerk to forward previous email sent to the Police to PCSO Sam Burnside. Cllr White noted that she had been approached by local residents commenting on the brightness of the lights at Fiddington Hill Nursery – ACTIONS – Clerk to write to Nursery to ask if the angle of the lights could be altered. Cllr Davis noticed that the fire extinguisher was missing from the meeting room – ACTIONS – Clerk to contact Protect Fire to arrange a replacement.</p>
17/18-316	<p>Adjournment for Public Discussion (maximum of 5 minutes) The meeting was adjourned at 8.50pm and resumed at 8.51pm</p>
17/18-317	<p>Dates of next Meeting/s Parish Council meeting – Tuesday 20th February 2018</p>
17/18-318	<p>Closure of meeting There being no further business the meeting was closed at 8.52pm</p>

Appendix.

Balance at Lloyds Bank 31.12.17	34,329.76	Current, and instant access Accounts
Less outstanding cheques – total	00.00	
	34,329.76	

Balance b/fwd	49,010.81
Add receipts	87.44
Less cheques & D/D's draw	14,768.49
Balance c/fwd	34,329.76

Balance Santander Account – Business Reward Saver (Parish Reserves) 31.03.17 = £3,274.88

Receipts since last meeting		
Details	Cost Centre	Amount
Lloyds Bank - Interest	110	1.94
S Cady – Hire OSH	140	20.00
K Thorn Fitness – Hire OSH	140	45.00
Aim on the Plain – Hire E/F	130	20.50

Cheques / Bill Payments & D/D's drawn since last meeting				
Details	Cost Centre	Amount	Ref	VAT
Water2Business - Water OSH	350	18.00	DD	
Water2Business - Water E/F Pavilion	370	7.50	DD	
Southern Electric – Electric OSH	350	36.00	DD	
C Hackett – Clerk wages + expenses ^	310/300/350	856.27	BP	4.61
H Sainsbury – Cleaner OSH wages	330	81.40	BP	
R Hale - Handyman contractor	320	220.00	BP	
Quigley Installations – OSH boiler intermittent fault repair	350	283.50	BP	
J&M Bodman – OSH drain repair	350	957.60	BP	159.60
SLCC – Annual membership subscription	300	115.00	BP	
Cannings Estates – OSH Project Manager fees	350	12,068.22	BP	
C Osborn – Chairman's 6 month allowance	300	125.00	BP	

^ Clerk wages £628.69 + 6 month Clerk Allowance £200.00 + reimburse cost of printer toner cartridge £12.10 + reimburse cost of cleaning materials OSH £5.49 + reimburse cost of engraving Community minded person shield £9.99 = TOTAL £856.27

£15,000 transferred from Lloyds Bank savings account into the current account 15/12/17 to cover above payments to be made.

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January payments to be paid by Cheque / on-line Bill Payment				
Details	Cost Centre	Amount	Ref	VAT
C Hackett – Clerk wages + expenses *	310/375	682.45	BP	
H Sainsbury – Cleaner OSH wages	330	81.40	BP	
R Hale - Handyman contractor	320	220.00	BP	
West Lavington Youth Club – 4 th qtr S137 grant donation	380	750.00	BP	
West Lavington Youth Club – Friday night staffing sessions 8/9/17 to 15/12/17	395	840.00	BP	
Wessex Archaeology – Heritage Report Neighbourhood Plan	250/200	2394.00	BP	399.00
WW1 Commemoration Group – S137 grant donation	380	125.00	2963	

* Clerk wages £628.69 + reimburse cost of 8 books of 2nd class stamps £53.76 = TOTAL £682.45

£5,500 transferred from Lloyds Bank savings account into the current account 16/1/18 to cover above payments to be made.